



Housekeeping Position Description

Purpose:

The purpose of the Housekeeping position is to maintain the high standards of cleanliness of Christian Care by performing scheduled housekeeping tasks. This position plays a huge role in the infection control of the facility, which ultimately helps maintain the health of our residents and team members.

Essential Duties (not all encompassing):

- Provide excellent customer service
- Use proper chemicals, tools and equipment to perform day-to-day housekeeping functions as assigned
- Clean/polish all surfaces as assigned
- Thoroughly clean, wash and sanitize high touch surfaces
- Thoroughly clean, wash and sanitize bathrooms
- Thoroughly clean, wash and sanitize resident rooms and common areas
- Assure that proper precautions are taken, such as placing wet floor signs, etc.
- Empty trash
- Maintain stock on toiletries
- All other duties as assigned

Skills Required:

- Function independently, have work flexibility, personal integrity and ability to work effectively and harmoniously with residents, family members and other team members.

Physical Demands:

- Ability to communicate in English in writing and verbally with different levels of staff, residents and visitors.
- Frequent sitting, standing, walking, etc.
- Push, pull, lift of up to 50 lbs
- Consistent and regular attendance. May be required to work weekends, holidays and other shifts.
- Must be able to wear a mask at all times while working.

Additional Details:

- Paid bi-weekly at \$15.00/hour + \$1.00 extra on the weekends
- Weekend and holiday hours are required
- Full time team members are eligible for insurance the first of the month following 60 days of employment
- Part/Full Time team members are eligible for college assistance, perfect attendance and professional development bonuses.

To apply, contact Victoria Hilliard, HR Generalist

Humanresources@christiancarerc.org

260-565-3006 ext. 2160